

Principal Implementation Readiness Reflection Tool

Use this reflection tool to assess your school’s readiness to begin or deepen work through the Active Implementation Framework. This is not a checklist for perfection, but a guide for planning and adaptive leadership.

Implementation Element	Guiding Questions	Your Notes/ Next Steps
Usable Practices	Are the practices teachable, learnable, doable, and measurable in our classrooms?	
Implementation Team	Do we have a small team (3–5 people) with expertise in content and systems change?	
Competency Drivers	How will teachers be supported with job-embedded coaching, PD, and feedback?	
Organizational Drivers	How do we align our schedules, and resources to support implementation?	
Leadership Drivers	How do school leaders model vulnerability, using data, and protecting focus?	
Implementation Stages	Have we identified where we are: Exploration, Installation, Initial, or Full?	
Improvement Cycles	Are we regularly using PDSA or other short-cycle feedback tools to adapt and improve? How do we support our teachers?	